

The Gospel for China Conference 2006

December 26-30, 2006

Crown Plaza Chicago O'Hare, 5440 N River Rd., Rosemont, IL 60018

Guidelines for Conference Exhibitors

All Christian organizations that are interested to become an exhibitor at the Conference need to fill out an application form (attached). Only applications from bona fide Christian organizations, but not individuals, are accepted.

REGISTRATION

All brothers and sisters who will staff the exhibit booth need to register individually with the Conference. A registration form is attached for your convenience.

EXHIBIT SPACE

Crown Plaza will furnish skirted tables 6 ft x 2.5 ft each as a standard space. Tabletop display is recommended. Stand-alone booth or other designs of similar dimensions can be accepted as a substitute. Exhibitor space is assigned on a first come first serve basis.

FEES

A one-time non-refundable fee of \$200 per space must accompany your application. The fees will go towards the Conference Scholarship Fund.

EXHIBIT HOURS

Exhibitors are free to meet with attendees during exhibit hours and throughout the day and evening. We request that exhibitors do not have exhibitions during Plenary Sessions and Workshops of the Conference.

CONDUCT / LIABILITY

We trust the exhibitors will manage their booths with Christian conducts. Aggressive sales and/or recruitment techniques during the conference are regarded as inappropriate and must be avoided. All exhibitors are deemed as independent contractors and shall hold Christian Life Press, Inc. (CLPI) harmless in all their activities.

SHIPMENT

If packages or boxes need to be shipped ahead of time, please ship directly to the hotel (do not ship to CLPI office). Shipment should arrive no earlier than 3 days before the conference. The sender must notify Hotel at least one week in advance. Each package or box must be marked with:

Attention:CHRISTIAN LIFE PRESS

Dec 26-30, GFCC2006

(Number of Packages)

The hotel will charge the receiving service fees (\$5 per item 1-20 pounds; \$15 per item 21-100 pounds; \$25 per item 100-200 pounds; \$100 per item over 200 pounds and/or all skids).

We strongly encourage the exhibitors bring the packages with them.

9/2/06

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Crown Plaza Chicago O'Hare, Rosemont, IL. (847) 671-6350

Application and Contract for Exhibit Space

Name of organization : _____
(English and Chinese)

Address: _____

Phone: _____ Fax: _____

E-mail: _____ Contact person: _____

- We will need a table.
- We will not need a table. Our display is freestanding and is not bigger than 6' x 2.5'.
- Other requests (please specify)

Please provide a brief description of the purpose and ministry of your organization:

I hereby authorize CLPI to reserve exhibit space for use by the above organization during GFCC2006. I have read the Guidelines for Conference Exhibitors and by my signature indicate that I/we will comply with the standards set forth by CLPI. I understand that space will be assigned on a first come first serve basis.

Authorized signature: _____ Date: _____

Name printed: _____ Title: _____

Please return completed application and payment (payable to CLPI) to: CLPI, 670 Bonded Pkwy, Streamwood, IL 60107. Attn: Exhibit Coordinator

Please call (670)837-7551 /fax (670)837-7552 or email: cclife@sbcglobal.net if you have any questions.

Please keep a copy of this contract for your file.

FOR CLPI USE ONLY	
Add. ID _____	Room ID _____
Space Assigned _____	
By _____	
Payment Received \$ _____	
Date _____	
Check No. _____	